

Reminder



BHARAT SANCHAR NIGAM LIMITED
[A Government of India Enterprise]
CORPORATE OFFICE
PERSONNEL BRANCH-II

4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-1.

No. 451-15/2011-Pers (DPC)/15

Dated 04 .06.2012

To

The Chief General Manager,
Bharat Sanchar Nigam Limited,
AP/HP/Inspection/IT Pune/RAJ/TS KOL/UPW/WB Circles

Sub: Reminder for calling of ACR/APARs for preparatory work of ensuing CPC for Promotion from STS (Regular) to JAG (Adhoc).

Ref: No.451-15/2011-Pers (DPC) dated 21.02.2012

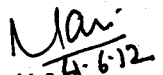
The earlier reference on the above subject may pl. be seen. The ACRs in respect of STS (Regular) are required for preparatory work of ensuing CPC for promotion to JAG (Adhoc).

The circle offices are requested to verify their records with regard to Staff No., DOB. Categories, Present Circle etc. and furnish the information in Excel sheet along with the ACRs in respect of officers pertaining to their Circle. The ACRs should be furnished for the period from 2005-06 to 2010-11. In the case of officers whose ACRs for part period are already furnished by the circle offices, ACRs for the remaining period may please be furnished. Following points may also be considered before furnishing the information:-

- 1 Some of the officers might have retired/expired as on date. In case of such officers, the facts may be recorded in remarks column and ACRs in respect of such officers need not be sent.
- 2 An authenticated copy of the ACRs must be retained by the Circles for requirement in Circles for various purposes.
- 3 Necessary action on below bench mark grading in the ACRs prior to reporting period 2008-09 must be taken in terms of DOP&T O.M. No. 21011/2010-Estt.A dated 13.04.2010 circulated vide this office letter no. 400-70/2010-Pers.1 dated 10.05.2010. The bench mark for promotion to JAG as per BSNL MS R/R 2009 is "Very Good, no adverse, not more than one Good in case of OC category and Very Good, no adverse, not more than two Good in case of SC/ST category.
- 4 In the ACR/APARs for reporting period from 2008-09 onwards, shown certificate must be furnished.
- 5 The information in Excel format as mentioned above should be signed by the officer not below the rank of DGM (Admn)/HR of the Circle and may be furnished in soft as well as hard copy.

The information and ACR/APARs must be sent to the AGM (DPC) office immediately.

This may be treated as Most Urgent.


A.K. Jain
4.6.12
Sr.GM (Pers)

Copy to: - AGM (Pers.1), BSNL CO New Delhi for supplying information regarding officers is working in BSNL CO.